

WISCONSIN WING CIVIL AIR PATROL REQUEST FOR RADIO OPERATOR AUTHORIZATION

Unit Name:	Charter Number:
Instructor's Name	Date of Class
Email or Phone Number	
Basic Communications User Training (for issue of CAPF 76, Radio Operator Authorization).	
Requirements: A 1-2 hour class covering the following topics: Calling and answering, use of call signs, operating the radio, basic prowords, prohibitions, national communications policy, location and use of local repeaters, local operating procedures, special local procedures, region wing and local policies.	
Documentation: Proof of Basic Communications Orientation Class completion has been documented in the member's personnel record, Senior Member Master Record (CAPF 45) or Cadet Master Record (CAPF 66). This information will be furnished to the appropriate wing / region officials upon request.	
Advanced Communications User Training	
Requirements: No more than a 4 hour class covering the following topics: Network operating procedures, formal message preparation and handling, familiarity with different radio modes and equipment, working knowledge of CAPR 100-1 Volume 1, basic orientation to digital radio operations. Successful completion of CAPT 119, Advanced Communications User Training Questionnaire, with an open book test score of 80% corrected to 100%.	
Documentation: Successful completion of CAPT 119, Advanced Communications User Training Questionnaire, top portion of CAPF 23 and Proof of Advanced Communications User Training Class completion has been documented in the member's personnel record, Senior Member Master Record (CAPF 45) or Cadet Master Record (CAPF 66). This information will be furnished to the appropriate wing / region officials upon request.	
Continuing Communications Training	
It should be remembered that these two levels of training are for <u>users</u> . Communications officers who manage the CAP communications system receive further training in accordance with CAPP 214, Communications Officer Study Guide. Communicators serving in the emergency services mission receive further training in accordance with CAPR 60-3, CAP Emergency Services Training and Operational Missions.	
Electronic Filing of this form	
This form may be filed electronically by email to widc@wiwg.cap.gov with an accompanying email for the signature block from the squadron commander or his designated representative. And electronic copy or hard copy of this completed form must be filed in the squadron's records compliant with current regulations.	
Commanders Certification	
I certify that the individuals listed on this form have received instruction from a current and approved Wisconsin Wing Radio Communications Instructor and that the requirements and documentation actions listed above are complete. I have briefed the individuals listed on this form that the Radio Operators Authorization (CAPF 76) must be in the operators possession at all times when operating CAP radio equipment or operating on CAP radio frequencies.	
Unit Commander or Designated Representative Name	Date
WING USE ONLY	
Wing Communications Officer	Date signed