

Hello and welcome to the 2022 Unit Leadership Retreat! We are looking forward to a weekend of learning, planning, and preparing to move our units and wing ahead!

Our goals for this weekend:

- Have structured and intentional conversations about unit culture, and generate a plan to make changes that you, as unit leaders, wish to see.
- Develop unit goals for 2023, including those required by CAPR 60-1 for cadet and composite units.
- Develop an activity calendar for 2023.
- Develop a 2023 meeting/training schedule.
- To provide a space for units to work collaboratively between senior leadership and cadet leadership to include the "cadet voice" in the planning process.
- Provide an introductory orientation to Servant Leadership Theory and its particular value in leading volunteers.

Please review this email for information regarding the weekend event. After reviewing this information, if you have questions, please reach out to me.

CAPF 60-80 Permission Slip

CADETS ONLY: Complete the attached CAPF 60-80 and hand carry it to the activity. The forms will be turned in at check-in.

Arrival & Transportation

We are asking students to arrive by 1900 hours on Friday evening. You will check in at the training site. We do not know which building we will be training in yet, but we do know that it will **not** be Building 475. Once we know the building we will be in we will send out a notice.

Transportation to/from Volk Field is the responsibility of the member. Units may coordinate transportation at their own discretion and cost. Members who will arrive later than 1900 should please email Lt Col Mandel at todd.mandel@wicap.us.

Meals & Lodging

Lodging will be in dormitories. Assignments will be provided at check in. Linens, blankets, and pillows will be provided.

We will provide the following meals:

- Saturday breakfast
- Saturday lunch
- Saturday dinner
- Sunday breakfast

If you have special dietary needs or food allergies please let me know immediately.

Uniforms/Packing List

Uniform of the day will be ABUs or Corporate attire.

Recommended packing list:

- ABUs or Corporate uniforms (polo shirts are acceptable)
- Civilian attire
- Undergarments
- Toiletries
- Notebook, pen, paper
- Laptop or tablet (if desired)